

## FROST PTSA GENERAL MEETING MINUTES – LKH

7 December 2023

Call to order: 7:04pm

Quorum Met (10): yes

Attendees (see attachment-sign up sheet)

### Recognition

- Recognizing volunteers for various events that have happened so far
  - Hearing and Vision Day
  - Snapdoodle Fundraiser
  - Pantry Packs
  - Enrichment Programs
  - Teacher Appreciation
  - Trunk or Treat
  - Popcorn Friday
  - Holiday Gifting
  - Mod Pizza Fundraiser

### Committee Needs

- Budget Review committee/Volunteer – for insurance purposes
  - End of year and possibly mid-year
- In need of VP of Ways and Means
- Next year board positions available
  - President
  - Treasurer
  - Maybe others

### Approve Meeting Minutes

- Jodi made a motion to approve, Angie seconds; Meetings approved

### Financial Affairs

- Budget Status through 10/31/23
  - YTD Spend \$6.6K
  - YTD Income \$1.8K; approx. another \$1k from company matching

### Upcoming Event Updates

- Health Room Needs
  - 5-8 boxes of Kleenex    Girl's Pants (sz 7-8)/Boy's pants (sz 5-6) – Gently used
- Jan 5 – Popcorn Friday
- Jan 19-26 – Bookfair
  - Week of conferences, no shopping during class – shopping when coming in for conferences
  - Family night on Thursday night
  - Sarah Poulin brought up teacher discount; teachers having gotten it the last two years

- Sign-up genius will go out looking for volunteers
- Discussed vouchers for books (not posters or pens, etc) being transferable, methodology TBD in coordination with Ms. Djaboury
  - Motion made by Allie, seconded Sasha: motion carries
- Jan 29-Feb 9 - Jog-a-thon Fundraiser
  - Two-week production; Assembly/pep rally on 30 January
    - Each day (short) classroom lesson on leadership
    - School goals and classroom goals
    - Tyler getting slimed or pied in the face? 😊
    - Laps are capped at 35 for donation purposes, can also do flat donation (kids can run/walk more, donations stop at 35 laps.)
  - Thursday, 8 February – Jog a thon event
  - All kids included; each child will get a tshirt, etc
  - Will need 8-9 volunteers for marking laps
  - Apex cut is 50%, most of which is used for running the event, providing tshirts, etc.
  - Will be meeting with teachers January 10<sup>th</sup> to go over schedules, etc
- Jan 4/5 – Feb 12/13 - Dodgeball – signups are out
  - Permission slips are due December 15th

### Principal Q&A

- Cookie Sign-ups – Thank you for donating, Tyler uses his own funds for staff appreciation so any and all donations are welcome for staff appreciation
- Monthly Family Engagements – to use Title 1 funds, can't be PTSA related
  - Working with Elise to figure out the best way to have the PTSA help with engagements, etc
  - How can we reach out to our community to make
- 5<sup>th</sup> Grade Camp – Allie is a superstar – June 12-14th
  - Allie found \$28k to fund 5<sup>th</sup> grade camp
    - Includes transportation, supplies, etc
    - Camp Dudley, 3 day/2 nights
  - OSPI/Lake Washington Foundation funds, reaching out to REI
    - How do we determine cost and utilize funds to make this sustainable?
    - Use funds to cover the cost, but still ask families who are able to pay (approx. \$200)
    - Put funds into PTSA budget, instead of school budget, so funds can be rolled over so we can use it when funding rolls up
  - Have plenty of adult supervision
    - Allie will be there, Elizabeth and Tyler will switch off days, other teachers will be available if something happens
  - Activities will be provided for kids who don't want to/can't go
  - Starting process in March
  - Cabins
    - 8-10 kids per cabin, 1-2 adults

- Allie will be making cabin assignments
- Allie found swim grants as well, has information for when we're looking for money for 3<sup>rd</sup> grade swim lessons

## Other

- Sarah Poulin brought up flyers for classrooms
  - Provide classrooms with enough for English for the entire class, then a few extras for Portuguese and Spanish
- International Night
  - Families can choose a country and do a display/food/costume, etc
  - Need leads and volunteers
  - Tyler would like International Night to get moved to fall, so families can feel welcome culturally
- Classroom Snacks
  - PTSA has some funds for some snacks, approximately 4 fills left before money is gone
    - Trying to stretch it out
  - Put out refill dates to teachers so they are aware of when they may need to ask for snacks
- If we're not intentional about money, it can be perceived as vagueness
  - Let families know what we're raising for
    - It only takes a vote redirect any extra funds
  - Add general fund link to all fundraiser fliers
- Jodie suggested photo album on website showing fundraisers happening, and where we are using the money

**Meeting Called: 8:09**